

MANAGER, FINANCIAL PLANNING & ANALYSIS

POSITION SUMMARY:

As the Manager, Financial Planning & Analysis, you will work under the direction of the Chief Financial Officer and will act as the finance business partner to designated departments throughout the company.

PRIMARY RESPONSIBILITIES:

- Publish regular revenue and expense financial analyses as required by business.
- Contribute to the monthly forecasting and annual planning process through an understanding of specific department business drivers.
- Perform strategic analyses as directed by senior management.
- Produce analysis that is meaningful and timely, with rigor and sufficient detail to be accurate.

QUALIFICATIONS AND SKILLS:

- Bachelor's degree (B.A.) in Finance, Business or Accounting required. MBA and/or CPA preferred.
- Minimum of 5+ years financial planning and analysis experience, and big four experience preferred
- Strong analytic skills
- Forecasting and budgeting skills
- Strong interpersonal skills
- Self-motivated and driven
- Results oriented
- Expert level proficiency in Excel and PowerPoint is a must
- Knowledge of SQL relational databases, Microsoft Office, Jet Reports, Microsoft Access, Crystal knowledge a plus
- A superior attention to detail as well as an almost compulsive need for accuracy
- Ability to multi-task and react positively to multiple priorities and demands on time.
- Excellent communication and presentation skills. Skilled in liaison activities. Strong written and Verbal communication skills
- Strong prioritization and organizational skills, including the ability to maintain several concurrent projects while providing realistic delivery dates and managing customer expectations
- Strong ownership and accountability skills
- Strong initiative and self-starter to work on projects with limited management oversight
- Experience leading and collaborating on projects in a team environment
- Able to provide frequent status updates on projects
- Detail oriented with the ability to maintain a "big picture" perspective.
- Ability to hold important information in confidence and maintain integrity when confronted with sensitive situations



MANAGER, FINANCIAL PLANNING & ANALYSIS

WHAT WE OFFER:

- Competitive compensation
- Performance Bonus Plan
- Employer contributed benefits
- Fast paced work environment
- Upbeat corporate culture
- Career growth potential in a global organization